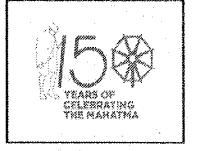




कर्मचारी भविष्य निधि संगठन
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
Employees' Provident Fund Organisation
(Ministry of Labour & Employment, Govt. Of India)
मुख्य कार्यालय/ Head Office
भविष्य निधि भवन, 14- भीकाजी कामा प्लेस, नई दिल्ली - ११००६६
Bhavishya Nidhi Bhawan, 14-Bhikaji Cama Place, New Delhi-110066
Website: www.epfindia.gov.in, www.epfindia.nic.in



No. HRM-VII/I/A-5(2)2017 / 16481

Date: January 2019
11 JAN 2019

OFFICE MEMORANDUM

Subject:- Filling up of the posts on deputation basis in EPFO.

Applications are invited from the eligible candidates to fill up the following posts in in the Engineering cadres of Employees' Provident Fund Organization on deputation basis at the following locations :-

Sl. No.	Name of the post	Scale of Pay	No. of posts	Location of the Headquarters for these posts
1.	Chief Engineer (Civil)	Level-13 cf Pay Matrix with Grade Pay of Rs. 8700/-	01	Head Office, Delhi.
2.	Executive Engineer (Electrical)	Level-11 of the Pay Matrix with Grade Pay of Rs. 6600/-	01	Head Office, Delhi.
3.	Executive Engineer	Level-11 of the pay Matrix with Grade Pay of Rs. 6600/-	01	Head Office, Delhi.
4.	Assistant Executive Engineer (Civil)	Level-10 of the Pay Matrix with Grade Pay of Rs.5400/	04	Head Office, Delhi-02 Zonal Office, Mumbai-01 Zonal Office, UP, Kanpur-01
5.	Assistant Executive Engineer (Electrical)	Level-10 of the Pay Matrix with Grade Pay of Rs. 5400/	01	Head Office, Delhi
6.	Junior Engineer (Civil)	Level-6 of the Pay Matrix with G.P. Rs. 4200/-	22	Head Office-,Delhi-04, Zonal Office, Gujarat, Ahmedabad - 01, Zonal Office (DL &UK), Delhi-01, Zonal Office, Karnataka, Bengaluru -02, Zonal Office (MP &CHT), Bhopal-02, Zonal Office, Mumbai-01, Zonal Office, Orissa, Bhubaneswar-01,

				Zonal Office (PB & HP), Chandigarh-02, Zonal Office, Bihar, Patna-01, Zonal Office (Coimbatore)-01 Zonal Office, UP, Kanpur-02 Zonal Office, AP, Vijaywada-01 Zonal Office, WB, Kolkata-01 Zonal Office, TamilNadu, Chennai -01 Zonal Office, Haryana, Faridabad-01.
7.	Junior Engineer (Electrical)	Level-6 Rs. 9300-34800 with Grade Pay of Rs. 4200/-	01	Head Office, Delhi

Note: The number of vacancies and the place of posting are subject to change in exigencies.

2. Eligibility Conditions for the post of Chief Engineer:

A. OFFICERS OF CENTRAL GOVERNMENT:

- (i) Holding analogous post on regular basis in the parent cadre/department or,
- (ii) With Five (05) years regular service in Level 12 of the Pay Matrix with Grade Pay of Rs. 7600/- in the parent cadre/department.
- (iii) Possessing the following educational qualification and experience :-
 - (a) Degree in Civil Engineering from a recognized University or equivalent.
 - (b) 10 years professional experience in Supervisory capacity in planning, designing, construction and maintenance of civil engineering works.

B. FOR ARMED FORCES PERSONNEL:

TRANSFER ON DEPUTATION/RE-EMPLOYMENT (FOR EX-SERVICEMEN)

Armed Forces personnel of the rank of major and above who are due to retire or to be transferred to reserve within a period of one year and have the qualifications and experience prescribed for deputationists under Column (i) to (iii) shall also be considered. If selected, such officers will be given deputation terms upto the date on which they are due for release from the Armed Forces, thereafter they may be continued on re-employment terms. In case such eligible officers have retired or have been transferred to reserve before the actual selection to the post is made, their appointment will be on re-employment basis. (Re-employment upto the date of superannuation with reference to civil posts).

3. Eligibility Conditions for the post of Executive Engineer (Civil /Electrical)

Group 'A'/Group 'B' Civil/Electrical Engineering Officers having qualification of degree in Civil/Electrical Engineering or equivalent and serving under Central Government/State Government/Union Territory Administration, and

- (i) Holding analogous posts; **or**
- (ii) Holding posts in Level 10 of the Pay Matrix with Grade Pay of Rs. 5400/- and having minimum five (05) years regular service in the grade ; **or**
- (iii) Holding posts in Level 8 of the Pay Matrix with Grade Pay of Rs. 4800/- and having minimum eight (08) years regular service in the grade.

4. Eligibility conditions for the post of Assistant Executive Engineer (Civil / Electrical)

Civil/Electrical Engineering Officers under Central Government and State Government/Union Territory Administration; **and**

- (i) Holding analogous posts; **or**
- (ii) Holding posts in Level 8 of the Pay Matrix with Grade Pay Rs. 4800/- and having minimum three (03) years regular service in the grade.

5. Eligibility conditions for the post of Junior Engineer (Civil / Electrical)

Officers of the Central/State Government Departments, Statutory/Autonomous Bodies/Organisations/Public Sector Undertakings under the control of Central Government/State Government; **and**

- i. Holding analogous posts on regular basis; **or**
 - ii. With 03 years of regular service in the pre-revised Pay scale of Rs. 5000-150-8000 or equivalent; **and**
- a) Possessing the following educational qualification:
Diploma in Civil/Electrical Engineering from an Institute/Board recognized by the Central Government or equivalent qualification.

6. General conditions and terms of deputation in the Employees' Provident Fund Organisation.

- 1) The Deputation will be governed as per the instructions issued by the Department of Personnel & Training from time to time and also as per the provisions of the Recruitment Rules of the respective cadre and the tenure of deputation will be initially for a period of three (03) years and extendable upto 5 years. The matter of pay and allowances will be governed strictly by the orders of the Central Government for such comparable posts. Preference will be given to the officers whose pay and allowances are governed by the Central Government rules including GPF Rules. The candidates should be holding the analogous post on substantive basis. The appointment in Employees Provident Fund Organization will be further subject to acceptance of the terms and conditions of appointment issued by the Employees Provident Fund Organization, if found necessary. The maximum age limit of the applicant should not be exceeding 56 years as on the closing date of receipt of applications.
- 2) In case the selected official seeks repatriation before completion of two years on deputation, no Transfer TA/DA will be paid on repatriation. Further, if any official seeks repatriation within one year or less, Transfer TA/DA already paid, if any is also liable to be recovered.

- 3) Willing and eligible officers may forward their applications neatly typed in the proforma given in **Annexure-I** and the advance copy of the application should reach the designated officer in HRM Division within 30 days from the date of advertisement. A note shall also be added stating clearly how the candidate finds himself/herself suitable for the post. Preference may be given to the candidates possessing experience in preparation of estimates, planning and designing of civil/electrical engineering works.
- 4) The cadre controlling authority shall forward the application complete in all respect with requisite documents namely APARs, latest Vigilance clearance, Integrity Certificate, list of major/minor penalty imposed, if any, during the last 10 years within 45 days from the date of publication of the advertisement.
- 5) The duties and responsibilities of various Engineering posts in the Organisation requires supervision of physical assets in the form of land & office buildings and their maintenance including monitoring of running projects will be essential duties on need basis. The duties also requires touring to the sites to monitor out-station projects.
- 6) The application through proper channel should reach the EPFO, Head Office within 45 days from the date of publication of the advertisement by the name to Sh. Sanjay Bisht, Regional Provident Fund Commissioner-I(HRM), Bhavishya Nidhi Bhawan, 14 Bhikaiji Cama Place, New Delhi-110066.
- 7) Applications which are not received through proper channel and received after stipulated period will not be considered and rejected. The application should be accompanied with copies of APARs duly attested for the preceding five years and latest Vigilance Clearance, Integrity Certificate and list of major/minor penalty imposed, if any, during the last 10 years. It is to be noted that mere possession of the qualification does not entitled a candidate for appointment to the aforesaid posts on deputation terms. The Employees' Provident Fund Organization reserves the right to reject any application without specifying any reason.


(Sanjay Bisht)

Regional P.F Commissioner-I (HRM)

To:

1. All Chief Secretaries of all State Government/Union Territories.
2. The Secretary, Ministry of Information & Broadcasting, Govt. of India, New Delhi.
3. The Secretary, Department of Personnel & Training, Govt. of India, New Delhi.
4. The Secretary, Ministry of Communication, Patel Chowk, Sanchar Bhawan, New Delhi-110001.
5. The Secretary, Ministry of Road Transport & Highways, Transport Bhawan, Parliament Street, New Delhi.
6. The Secretary, Ministry of Housing & Urban Affairs, Nirman Bhawan, Maulana Azad Road, New Delhi.
7. The Secretary, Central Board of Exercise & Customs, Department of Revenue, Ministry of Finance, Room No.131, North Block, New Delhi.

8. The Secretary, Central Board of Direct Taxes, Department of Revenue, Ministry of Finance, Room No.154-A, North Block, New Delhi.
9. Directorate General, CPWD, A-Wing, Nirman Bhawan, Maulana Azad Road, New Delhi.
10. Directorate General (Planning), CPWD, A-Wing, Nirman Bhawan, Maulana Azad Road, New Delhi.
11. The Director General, National Informatics Centre, CGO Complex, A-Block, Lodhi Road, New Delhi.
12. The Chairman, Telecom Commission-Cum Secretary, Sanchar Bhawan, New Delhi.
13. The Director General, Defence Research & Development, South Block, New Delhi.
14. The Secretary, Department of Electronics, Electronic Niketan, 6 CGO Complex, New Delhi.
15. The Director, Ministry of Statistics & PI, Sardar Patel Bhawan, Parliament Street, New Delhi.
16. Director General, Central Statistical Organisation, Sardar Patel Bhawan, Sansad Marg, New Delhi.
17. The Registrar General, Census, Man Singh Road, New Delhi.
18. The Chairman, Railway Board, Rail Bhawan, New Delhi.
19. The Secretary, Department of Science & Technology, Technology Bhawan, New Delhi Mehrauli Road, New Delhi.
20. The Director General, Defence Scientific Information & Documentation Centre, Metcalf House, Timarpur, New Delhi.
21. The Secretary, Ministry of Labour & Employment, Shram Shakti Bhawan, New Delhi.
22. Director General, ESIC, Ministry of Labour & Employment, Panchdweep Bhawan, Comrade Inderjeet Gupta Road, New Delhi-110002.

Copy to: (Through EPFO Website)

1. All Addl. CPFCs in the Zones/Director (PDNASS).
2. All Regional P.F. Commissioners/Zonal Training Institutes.
3. Chief Engineer, Head Office.
4. RPFC (ASD) in Head Quarters for necessary action.
5. Chief Vigilance Officer, Head Office for information.
6. RPFC (NDC), Dwarka, New Delhi for uploading the O.M. in the Official website.


(Sanjay Bisht)

Regional P.F Commissioner-I (HRM)

PROFORMA FOR APPLICATION

Sl. No.	Details required:	Details furnished
01.	Post Applied for: Separate Application required if applied for more than one post:	
02.	Name, Designation and Complete Postal Address of the Office in which working: along with the Telephone No. and Email I.D.	
03.	Status of the Department: i.e. Whether it is Central Government /State Government and Name of the Ministry/Department:	
03.	Date of Birth (in Christian Era)	
04.	Educational Qualifications:	

05. Details of employment in chronological order (Enclose a Separate Sheet, if required)

Sl. No.	Office/Institute/ Department/ Organisation	Posts Held (Regular)	From	To	Pay and Pay	Band Grade	Period of Experience* and nature of duties

06.	Nature of present Regular employment :	
07.	Nature & extent of other assignments (i.e. Short term, Deputation etc.):	
08.	Total emoluments per month now drawn:	
09.	Additional information, if any, in support of suitability: for the post. Enclose a separate sheet, if the space is insufficient.	
10.	Whether belong to SC/ST/OBC:	
11.	Indicate three choices of stations (in order of preference):	
12.	Particulars of documents enclosed: (indicate in a separate list)	
13.	Also state whether submitted application through proper channel	

Place:
Date:

Signature of the Candidate
Telephone No.:

Certificate (To be given by the Cadre Controlling Authority)

1. Certified that the particulars of the officer as furnished above have been verified and found to be correct.
2. The officer is holding the post / analogous post on regular basis.
3. Certified that no disciplinary proceedings are pending/contemplated against the officer. The Integrity of the Officer is also certified. Copies of APARs for _____ years are enclosed.

Encl:-

Seal.

Signature of the Cadre Controlling Authority/
Head of the Department with

Office Telephone No.

Fax No.

E-Mail Id:
